

13 November 1975

MEMORANDUM FOR: Executive Assistant  
THROUGH : DD/Pers/R&P  
SUBJECT : SPD's Weekly Report, Including  
Thursday's Daily

1. PSB reports that for the week ending 7 November 1975, they reviewed 68 new files (6 minority), put into process 33 (3 minority) and rejected 16 (3 minority). A total of 154 files in all stages were reviewed.

2. C/SPD met with C/PS, [REDACTED] to discuss the recent CSC notice on isolating minority information in various computer systems. C/PS will write a report for the D/Pers.

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3. The Bicentennial Committee met on Wednesday afternoon. A report will be submitted in the next few days.

4. The Co-op Coordinator from Grambling, who is in town lining up new employees, reported to C/SPD on Tuesday that our new Co-op Coordinator had been well received on his trip to Grambling. Recruiting was facilitated by our first Grambling co-op who had lined up four students for interviews. The Grambling Coordinator said that the two Agency representatives had done an excellent job at their recent Career Day. One of the representatives had been recruited by C/SPD for the co-op program but was close enough to graduation that he and NPIC elected to pick him up as a staff employee in May 1974.

5. The Chief, CSB reports receipt of a memorandum from OMS observing that one of the clerical applicants in process is 4 1/2 months pregnant. Since she is available any time, if she is cleared by OS and OMS, it is likely she will be on duty before the baby is due. Ms. [REDACTED] advises that there might be some difficulty in placing the young lady at that time; however, we'll deal with the situation if it occurs.

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